FREMONT COUNTY REGIONAL GIS AUTHORITY

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
January 15, 2026

President Stacey Seifert called the meeting to order at 1:38 p.m. in Room 208 of the Fremont County Administration Building, 615 Macon Avenue, Cañon City, Colorado.

Roll-call:

PRESENT:	ABSENT:
Stacey Seifert, President	Mike Whitt
Scott Johnson	James Wade
Dana Young	Randy Lesher
Mike Smith	Tim Dennehy
Leo Evans	

Also:
Keith Berry – GIS Manager

Minutes:
S. Johnson motioned, and Mike Smith seconded to approve the minutes for the Board Meetings of October 16th, 2025. All ayes.

Financial Report:
The statement dated December 31, 2025 for the High Country Bank (HCB) checking account showed a balance of $10,625.71. Manager Berry reported that as of January 16, 2026, there was a projected reconciled balance of $38,554.57 available from that account.

The statement dated December 20, 2025, for the High Country Bank MMDA (Money Market Demand Account) account showed a balance of $165,505.37. Manager Berry reported that as of January 16, 2026 there was a projected $125,505.37 available from that account.

The statement dated December 31, 2025 for the GIS Authority's Liquid Asset Fund account with ColoTrust showed a balance of $185,344.51. Manager Berry reported that as of January 16, 2026 there was a reported balance of $185,482.72 available from that account.

Manager Berry stated that a projected total of $349,542.66 in cash was available as of January 16, 2026.

Discussion Items:

A. 2026 Employment Contracts and 2025 Performance Evaluations
Dana Young motioned to approved and sign the 2026 employment Contracts for Keith Berry as Manager, Chris Larson as GIS Analyst step 2, and Thomas Wilt as GIS Analyst step 2. Also motioned to approve and sign 2025 Performance Evaluations. Mike Smith seconded. All Ayes.

B. Accountant for FY 2025 Audit Exemption Application.
Mike Smith motioned to approve, and S.Johnson seconded to continue with Wancura to be accountant. All Ayes.

C. Virtual Servers
   Manager Berry explained how we have moved into a virtual server setup with the County of Fremont. We have mighrated from a physical server into a virtual system setup to streamline the backup process and speed up server functionality.

D. ESRI Software Renewal for 2026.
   Manager Berry stated that we have received the bill from ESRI and it is the first year of paying for the ArcGIS Enterprise system we have been building for 2 years now. The overall cost of ESRI products has gone up slightly but with how the structuring of licensing is now. we can remove some of the old licensing that we no longer need since it is combined into an advanced user license.

E. Election of Officers.
   Manager Berry discussed that we have (4) GIS Board members that are at term come May 2025. Smith motioned for elected officials to remain the same as the previous year with Stacy Seifert as President, Scott Johnson as Pro-Team President and James Wade as Secretary/Treasurer. Evans seconded. All Ayes.

F. Request for Future Agenda Items.
   A reminder for the next board meeting was stated that it would be the second Thursday in March instead of the 3rd. Next board meeting on March 13th, 2025 at 1:30pm in the same room.

Projects

A. Completed 2025
   Manager Berry discussed finishing the move forward by installing the rest of Fremont County with ArcGIS Pro as well as upgrading the GIS Authority's Enterprise Portal from 11.3 to 11.5 for the migration to the new enterprise server. This will allow for new maps to be designed to keep with current technology as the current web applications will be depreciated in March of 2026.

B. Current/Future Projects
   The Authority will continue with the migration of the file structure into an SDE database for all editing in the GIS office to happen in a versioned SDE database so there is one central location for all editing that can happen at the same time. Web mapping applications will be created custom for each application needed. Keith and Thomas have drawn out the new architecture of all the environments and how they will coexist throughout the Authority and how the updates will get sent out to all the clients of the authority.

Invoices:
Evans motioned and Young seconded to approve five invoices totaling $22,013.00 for payment. All Ayes.

Funds Transfer:
Manager Berry discussed 4 transfers totaling $120,000.00 to cover costs incurred between October 16, 2025, to January 15, 2026, from HCB MMDA to HCB Checking.

President Stacey Seifert declared the meeting adjourned at 2:19 pm.
Minutes approved on March 19th, 2026.

Stacey Seifert, President	James Wade, Secretary-Treasurer