

## **FREMONT COUNTY REGIONAL GIS AUTHORITY**

### **MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS** **March 13, 2025**

President Stacey Seifert called the meeting to order at 1:40 p.m. in Room 208 of the Fremont County Administration Building, 615 Macon Avenue, Cañon City, Colorado.

#### **Roll-call:**

##### **PRESENT:**

Stacey Seifert, President  
Don Palumbo  
James Wade, Secretary Treasurer  
Scott Johnson, Pro-tem  
Mike Smith  
Mike Whitt  
Leo Evans

##### **ABSENT:**

Tim Dennehy  
Randy Lesher

#### **Also:**

Keith Berry – GIS Manager, Dana Young – GIS Assistant Manager and Jennifer Irvine – Fremont Sanitation District Engineer

#### **Minutes:**

Leo Evans motioned, and Johnson seconded to approve the minutes for the Board Meeting of January 16<sup>th</sup>, 2025, as presented. All ayes.

#### **Financial Report:**

The statement dated Feb 28, 2025, for the High Country Bank (HCB) checking account showed a balance of \$25,382.11. Manager Berry reported that as of March 13, 2025, there was a projected reconciled balance of \$17,831.57 available from that account.

The statement dated Feb 20, 2025, for the High Country Bank MMDA (Money Market Demand Account) account showed a balance of \$144,846.64. Manager Berry reported that as of March 13, 2025, there was a projected \$144,846.64 available from that account.

The statement dated Feb 28, 2025, for the GIS Authority's Edge account with ColoTrust showed a balance of \$178,803.91. Manager Berry reported that as of March 13, 2025, there was a reported balance of \$178,912.53 available from that account.

Manager Berry stated that a projected total of \$341,590.74 in cash was available as of March 13, 2025.

Manager Berry presented a Balance Sheet report for the Authority as of March 05, 2025, with current assets totaling \$351,970.40.

Manager Berry presented a Budget vs. Actuals report for the Authority as of January 1, 2025, to March 13, 2025, with Income totaling \$76,222.25 and Expenses totaling \$66,174.22. Yielding a Net Income of \$10,763.68.

**DISCUSSION ITEMS:**

**A. RATIFY SIGNING OF FY2022 APPLICATION FOR AUDIT WAIVER.**

Manager Berry passed around two signing sheets of the audit waiver that was prepared by David Wancura CPA. Mike Smith made a motion to approve and sign the 2024 Audit Waiver, Evans seconded. All Ayes. Once it is signed then Manager Berry will send it off to the State. Then we will wait to hear back from the state on its acceptance.

**B. PARCEL FABRIC**

Manager Berry discussed working with Pro-West to migrate parcel data into Parcel Fabric so to streamline parcel edit workflows. Discussed getting our parcel data updated and current by May. Also mentioned collecting GPS points with known problem areas and utilizing this workflow to increase accuracy towards these areas. The “Special Project Funds” will be utilized in payment for this process. Scott Johnson motioned for this project to proceed, Wade seconded, all ayes.

**C. CANON HEIGHTS DITCH ASSOCIATE MEMBERS**

Manager Berry informed the board of the newly acquired Associate members of the Authority, Canon Heights Ditch. Discussed the possibility of their being a “Ditch Collation” in the future, but as of now only two ditch companies are joined in, but sees it being beneficial if all could join in under a collation.

**D. REQUEST FOR FUTURE AGENDA ITEM**

No requests made.

**PROJECTS:**

**A. IN PROGRESS**

- Tyler Dispatch-Crewforce-Shieldforce—Still in process of gaining access to update these areas associated with Tyler Dispatch data as well as gaining training.
- Parcel Prep work for Migration—cleaning up parcel data in preparation for update and sending to Pro-West
- Web Mapping Apps—ESRI was here for live meetings to discuss their SOLUTIONS mapping apps and showing how it could streamline other organizations and departments workflows like the Fremont Sanitation District and Planning and Zoning department within the county. Future projects could be developed depending on how all would like to proceed.
- ArcGIS Pro Migration—continuing migrating into ArcGIS Pro. Most departments and organizations have been converted over. Elections, OEM, weeds department and roads still need to be converted.

**B. Request for Future Projects**

No suggestions were offered.

**INVOICES:**

Scott Johnson motioned, and Wade seconded to approve one invoice totaling \$1,080.00 for payment to Wancura. All ayes.

**Funds Transfer:**

Manager Berry discussed 3 transfers totaling \$55,000.00 to cover costs incurred from January 16<sup>th</sup>, 2025, to March 13<sup>th</sup>, 2025, from HCB MMDA to HCB Checking.

President Stacey Seifert declared the meeting adjourned at 2:14 pm.

Minutes approved on July 17<sup>th</sup>, 2025.

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Stacey Seifert, President

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James Wade, Secretary-Treasurer