

FREMONT COUNTY REGIONAL GIS AUTHORITY

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
October 19, 2023**

President Stacey Seifert called the meeting to order at 1:32 p.m. in Room 208 of the Fremont County Administration Building, 615 Macon Avenue, Cañon City, Colorado.

Roll-call:

PRESENT:

Stacey Seifert, President

Mike Smith

James Wade

Don Palumbo

Tom McCormick

Mike Witt

Tim Dennehy

ABSENT:

Scott Johnson

Leo Evans

Also:

Keith Berry – GIS Manager / Dana young – GIS Asst Manager

Minutes:

Mike Smith motioned and Dennehy seconded to approve the minutes for the Board Meeting of October 19, 2023, as presented. All ayes.

***** Public Hearing Regarding 2023 Budget *****

At 1:34pm, President Seifert declared the Regular meeting suspended and a Public Hearing regarding the 2024 budget in session. President Seifert asked whether anyone in attendance had a comment about the GIS Authority’s proposed 2024 budget. No comments were forthcoming. President Seifert declared the Public Hearing to be adjourned and the Regular Meeting resumed at 1:44pm.

Financial Report:

The statement dated September 30, 2023, for the High-Country Bank (HCB) checking account showed a balance of \$7,365.68. Manager Berry reported that as of Oct. 19, 2023, there was a projected reconciled balance of \$17,491.35 available from that account.

The statement dated September 20, 2023, for the High-Country Bank MMDA (Money Market Demand Account) account showed a balance of \$133,561.59. Manager Berry reported that as of Oct. 19, 2023, there was a projected \$113,561.59 available from that account.

The statement dated September 30, 2023, for the GIS Authority’s EDGE account with COLOTRUST showed a balance of \$166,030.37. Manager Berry reported that as of Oct. 19, 2023, there was a reported balance of \$166,407.66 available from that account and that it’s acquired almost \$6,000 in interest.

Manager Berry presented a Balance Sheet as of Oct. 16, 2023, with a “Total Liabilities and Equity” statement of \$297,066.62.

Manager Berry presented a Profit and Loss sheet ranging from Jan. 1, 2023, to Oct. 16, 2023, stating a gross profit of \$253,729.36 and total expenses of \$159,827.70, leaving a net income of \$54,144.71.

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Manager Berry presented a year-end Funding Projection for the Authority as of Oct. 19, 2023. The projected funding for the year was \$614,629.34; the budgeted funding is \$648,427.47.

Manager Berry presented a year-end Revenue Projection for the Authority as of Oct. 19, 2023. The projected revenue for the year was \$343,760.67; the budgeted revenue is \$350,455.96.

Manager Berry presented a year-end Expense Projection as of Oct. 19, 2023. The projected expenditures for the year is \$316,657.83.

Discussion Items:

A. Resolution 2023-02 to Approve Budget for 2024.

McCormick made a motion to approve Resolution 2023-02 as presented. Smith seconded the motion. All Ayes.

B. Resolution 2023-03 to Appropriate funding for 2023.

Wade made a motion to approve Resolution 2023-03 to appropriate sums of money in the amount and for the purpose set forth. Palumbo Seconded the motion. All Ayes.

C. Resolution to Adjust Reserve Fund Levels.

Smith made a motion to approve Resolution 2023-04 to move and assign Money to reserve accounts. Wade Seconded the motion. All Ayes.

D. Parcel Updates

Informed board where the Fremont County GIS Authority was with parcel updates. Since we need to connect with Tyler, a 3rd party company that manages the assessor's database, and they are not making us a priority, though many calls and tickets have been made, we still have had no success and need to come up with different avenues to link in. Discussed manually joining tables that will be provided by the assessor's office as a work around.

E. Dispatch Data Updates

Discussed the progress with dispatch data, all is going well with the data clean up needed for better accuracy for the dispatch data and are set to be ready for them to launch come May 2024.

F. GIS Enterprise Licensing

Looked into if it would be less expensive to combine all organizations GIS license under the GIS authority. Found it was not, so will keep licensing as is with the separate organizations.

G. 2023 Performance Evaluation for Manager

Manager Berry handed out Performance Evaluations on the Manager at the meeting and included it in the information packet. Would discuss evaluation after the January 2024 Regular Board Meeting. Manager

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Berry discussed what the office had completed this year and how pleased he is with his employees and the work they have done in 2023.

H. Request for Future Agenda Items.

No suggestions were offered.

Invoices:

McCormick motioned and Dennehy seconded to approve one invoice totaling \$4,560.00 for payment. All ayes.

Funds Transfer:

Manager Berry discussed 3 transfers totaling \$60,000.00 to cover costs incurred since July 20, 2023 - October 19, 2023, to HCB Checking. All Ayes.

President Stacey Seifert declared the meeting adjourned at 2:03 pm.

Minutes approved on January 18, 2024.

Stacey Seifert, President

James Wade, Secretary-Treasurer