

FREMONT COUNTY REGIONAL GIS AUTHORITY

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
October 20, 2022**

President Stacey Seifert called the meeting to order at 1:32 p.m. in Room 208 of the Fremont County Administration Building, 615 Macon Avenue, Cañon City, Colorado.

Roll-call:

PRESENT:

Stacey Seifert, President
Mike Smith
James Wade
Don Palumbo
Tom McCormick

ABSENT:

Tim Dennehy
Tony Adamic
Scott Johnson
Karen Swearingen

Also:

Keith Berry – GIS Manager / Dana young – GIS Analyst

Minutes:

Commissioner McCormick motioned and Wade seconded to approve the minutes for the Board Meeting of October 20, 2022, as presented. All ayes.

***** Public Hearing Regarding 2023 Budget *****

At 1:34pm, President Seifert declared the Regular meeting suspended and a Public Hearing regarding the 2023 budget in session. President Seifert asked whether anyone in attendance had a comment about the GIS Authority’s proposed 2023 budget. No comments were forthcoming. President Seifert declared the Public Hearing to be adjourned and the Regular Meeting resumed at 1:43pm.

Financial Report:

The statement dated September 30, 2022, for the High-Country Bank (HCB) checking account showed a balance of \$17,087.21. Manager Berry reported that as of Oct. 20, 2022, there was a projected reconciled balance of \$18,424.61 available from that account.

The statement dated September 20, 2022, for the High-Country Bank MMDA (Money Market Demand Account) account showed a balance of \$113,775.76. Manager Berry reported that as of Oct. 20, 2022, there was a projected \$119,450.37 available from that account.

The statement dated September 30, 2022, for the GIS Authority’s EDGE account with COLOTRUST showed a balance of \$158,314.03. Manager Berry reported that as of Oct. 20, 2022, there was a reported balance of \$158,560.99 available from that account.

Manager Berry stated that a projected total of \$296,435.97 in cash was available as of October 20, 2022.

Manager Berry presented a year-end Funding Projection for the Authority as of Oct. 18, 2022. The projected funding for the year was \$618,643.53; the budgeted funding is \$559,812.03.

FCRGIS Minutes

10/20/2022 – Regular Meeting

Manager Berry presented a year-end Revenue Projection for the Authority as of Oct. 18, 2022. The projected revenue for the year was \$320,415.58; the budgeted revenue is \$321,213.24.

Manager Berry presented a year-end Expense Projection as of Oct. 18, 2022. The projected expenses for the year were less than the budgeted expenses by \$11,890.13.

Discussion Items:

A. Resolution to Approve Budget for 2023.

Wade made a motion to approve Resolution 2022-001 as presented. Smith Seconded the motion. All Ayes.

B. Resolution to Appropriate funding for 2023.

McCormick made a motion to approve Resolution 2022-002 to appropriate sums of money in the amount and for the purpose set forth. Palumbo Seconded the motion. All Ayes.

C. Resolution to Adjust Reserve Fund Levels.

Palumbo made a motion to approve Resolution 2022-003 to move and assign Money to reserve accounts. Wade Seconded the motion. All Ayes.

D. Cyber Security Hack – Update

Informed board where the Fremont County GIS Authority was with data lost from the cyber security attack, what data wasn't lost and where the GIS Authority were on recovering/replacing lost data.

E. Internal Promotion for Asst. Manager

McCormick made a motion to approve the Internal Promotion for Assistant Manager as presented. Palumbo Seconded the motion. All Ayes.

F. 2022 Performance Evaluation for Manager

Manager Berry handed out Performance Evaluations on the Manager at the meeting and included it in the information packet. Would discuss evaluation after the January 2023 Regular Board Meeting. Manager Berry discussed what the office had completed this year and how pleased he is with his employees and the work they have done in 2022.

G. Request for Future Agenda Items.

No suggestions were offered.

FCRGIS Minutes
10/20/2022 – Regular Meeting

Invoices:

Smith motioned and Wade seconded to approve one invoice totaling \$4,560.00 for payment. All ayes.

Funds Transfer:

Manager Berry discussed 5 transfers totaling \$60,000.00 to cover costs incurred since July 21, 2022 - October 20th, 2022 from HCB Checking. All Ayes.

President Stacey Seifert declared the meeting adjourned at 2:12 pm.

Minutes approved on January 19, 2023.

Stacey Seifert, President

James Wade, Secretary-Treasurer